



Accreditation Steering Committee Minutes

Meeting Date: Mon April 11, 2022

Start time: 2:30-3:30 PM

Meeting Chaired By: Dr. Jamal Cooks

Minutes Prepared By: Cheree Manicki

CHABOT
COLLEGE

Attendees: Audrey Trotter, Sara Woods, Don Carlson, Cynthia Gordon da Cruz, Brian Goo, Jamal Cooks, John Chan, Gabriel Chaparro, Megan Parker, Heather Hernandez, Bobby Nakamoto, Christine Herrera, Rachael Tupper-Eoff, Bruce Griffin, Abby Patton, Yvonne Wu Craig, Roam Romagnoli, Dale Wagoner, Pedro Reynoso, Jennifer Lange, Cheree Manicki (minutes)

Agenda Item	Information/Discussion	Action
1. Welcome	Welcome Dr. Cooks	
2. Lead Updates: College Core Inquiries Written Report	<p>Core Inquiry 2 & 5 - B Goo - 2 is more of a process inquiry, 5 is regarding distance education and student success rate.</p> <p>Core Inquiry 1 - Outcomes & Assessment Committee – J Cooks — S Forbes & D Kunkel-Wu are creating questions for CurricuNet regarding class and meeting learning outcomes. Should be completed this week. C Gordon da Cruz has SAO assessment spreadsheet.</p> <p>Core Inquiry 4 - Office of Academic Service – J Cooks - working with Dean to remind faculty through email or at division meetings that the syllabi & SLOs need to match.</p> <p>Core Inquiry 6 - evaluation of library and learning services – bi-annual student survey doesn't include questions regarding hotspots and laptops so those will be added.</p> <p>Core Inquiry 7 - VP Kritscher is working with HR to get the evidence. Could be a simple chart that notes all employees and when they need to be evaluated and when they were last evaluated.</p> <p>Core Inquiry 8 – evidence was submitted to the office.</p> <p>Core Inquiry 9 – B Griffin – Technology Plan is underway, meeting minutes are posted and planning is happening.</p> <p>Core Inquiry 10 – H Hernandez – putting together a folder with evidence, agendas & minutes from classified meetings.</p> <p>Would like to complete the draft by the end of the semester.</p>	<p>Second draft to be available for the next meeting</p>

The CAL Team is tracking and monitoring the original information that the visiting team requested before they gave us the core inquiry report. Just because they didn't become a Core Inquiry, doesn't mean they won't ask about them during the interviews in October.

First draft due April 22

Second draft due May 9th.

Next Meeting

Mon, May 16, 2:30

DRAFT